

PROTOCOL FOR INDIVIDUAL CEB AWARDS

1. Individual Yearly Awards:

- a. Federation of the year
- b. Coach of the year
- c. Umpire of the year
- d. Scorer of the year
- e. Xavier Mateu Award for Excellence

2. Selection Committees:

Federation of the Year Selection Committee:

- a. CEB President
- b. CEB Secretary General
- c. Chairman of the Development Commission
- d. CEB 1st Vice President

Coach of the Year Selection Committee:

- a. Chairman of the Technical Commission
- b. Member of the Technical Commission
- c. Member of the Technical Commission
- d. CEB 2nd Vice President

Umpire of the Year Selection Committee:

- a. Chairman of the Umpire's Commission
- b. Member of the Umpire Commission
- c. Member of the Umpire Commission
- d. CEB 2nd Vice President

Scorer of the Year Selection Committee:

- a. Chairman of the Scorer's Commission
- b. Member of the Scorer Commission
- c. Member of the Scorer Commission
- d. CEB 3rd Vice President

Xavier Mateu Award Selection Committee:

- a. CEB Executive Board Members

3. Procedure:

a. Criteria for Selection:

The agreed upon criteria to be used for selection of award winners by each Committee shall be published on the CEB website, or otherwise brought to the attention of CEB's Member Federations. C.E.B, and/or each Committee shall from time to time, be entitled to modify the criteria, provided such modifications are published in writing and brought to the attention of CEB's Member Federations. The only exception to the above, concerns the New Award category, namely the "Xavier Mateu Award for excellence" This new award shall be selected and presented by the CEB Executive Committee in honour of our dear departed friend and colleague Xavier Mateu.

The award will honour those individual persons or groups who in the EC's opinion, have made an outstanding contribution and/or achieved a high standard of excellence in their work, and which is deemed by the CEB EC to be of significant value to the growth and development of European Baseball in any given year. Nominees may only be proposed by members of the CEB EC and its Commission chairpersons, and an EC member may vote for his/her nominee at the selection process.

b. Nomination for Award:

Each CEB Member Federation, CEB EC member, as well as the members of each of the Committees shall be entitled, by not later than the 31st December of the year immediately prior to the year of the congress, to submit, in writing, to the respective Committees, the name of a nominee/s for award, setting forth the category of the award and a description of the manner in which the nominee meets the category criteria as well as any other pertinent information relating to the nominee. The nominations shall be sent by email and post to the CEB Office. Thereafter, the CEB Office shall be responsible for providing a copy of all nominations to all members of their respective Committee for consideration.

c. Selection of Awardees: By not later than one (1) month prior to the CEB Congress at which the individual awards are to be announced, each of the Committees shall meet, by Skype or email, to consider all proposed nominees for the category of award to be decided by the respective Committee. Immediately following its consideration of the nominees, each Committee, shall by majority

vote, decide on the successful awardee. In the event of a tie, the Chairman of the Committee shall have the deciding vote. A protocol of the meeting shall be written and signed by the Chairman of the Committee, who shall thereupon promptly advise the CEB President and CEB EC Members of the Committee's decision, for purposes of the EC's formal approval of the respective Committee's decision. The EC shall be entitled to reject the Committee's decision only in the case the successful awardee (individual or Federation) has been disciplined by CEB or is at that time in the process of CEB disciplinary proceedings.

- d. **Justification Statement:** The Chairman of each Committee shall prepare a written statement (of approximately 10 lines) justifying selection of the awardee by the respective Committee. The Statement will be provided to the CEB EC and read at the Congress together with the official presentation of the award.
- e. **Congress:** The awardees will be presented with an award plaque or trophy by the CEB President or the Chairman of the respective Committee (to be decided), and the justification statement will be read to the Congress participants.

4. **General Provisions:**

- a. All discussions and decisions by the respective award Committees shall be held and made by Skype and/or email communications only and should not require any special travel for meetings, unless specifically authorized in advance by the joint decision of the President and Treasurer.
- b. The same individual or Federation cannot, at any time within ten years of the previous award, receive more than one award in the same category.
- c. All individual awardees must, at the time of selection, be a citizen of one of CEB's Member States.
- d. A Federation is not permitted to nominate itself for the "Federation of the Year" award.